



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LN 3/24.1 – SA5302

17 May 2013

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **RLA/06/901 Regional Project - Workshop on Heliports Safety and Efficiency**
(Lima, Peru, 22 to 26 July 2013)

Action required: Confirm participation no later than **20 June 2013**

Sir/Madam,

I have the honor to refer to RLA/06/901 Regional Project, *Assistance in the implementation of a ATM regional system according to the ATM operational concept and the corresponding technological support for communications, navigation, and surveillance (CNS)*, in order to inform you that the work programme for 2013 includes a **Workshop on Heliports Safety and Efficiency** to be held in Lima, Peru, from 22 to 26 July 2013.

The purpose of this workshop is to diagnose the present situation of heliports operations in the States of the Region, identifying their current needs, and determine best practices in heliport construction and operation to assess the need for a regional regulation that could serve to improve heliport safety and efficiency in the South American Region. Therefore, it is highly recommended that participants have the profiles indicated in the description of the workshop included in this letter.

In this regard, I will appreciate your informing me on the participation of your administration in this workshop no later than **20 June 2013**, by completing the enclosed registry form and returning it to this Office at your earliest convenience. Enclosed you will also find the General Information of the event.

The agenda and other documentation of the workshop will be published in the ICAO SAM Office website, <http://www.lima.icao.int/>, option *Meetings*. No documentation is foreseen for distribution during the event; therefore, it is recommended that participants bring a laptop, or print the related documentation.

Should you require additional information on this event, please do not hesitate to contact Mrs. Lia Ricalde (lricalde@icao.int), Aerodromes and Ground Aids Regional Officer of the ICAO South American Office in Lima.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Atts.

As indicated

cc:

Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Robby Venlo, acting Director of Civil Aviation, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname



Project	Title of the event				ICAO Nomenclature
RLA/06/901	Workshop on Heliports Safety and Efficiency				AGA OTH
Duration (calendar days)	Starting date	Ending date	Closing date for nominations	Language(s)	Fees USD
4	22 July 2013	26 July 2013	8 July 2013	Spanish / English	---
Timetable	Minimum vacancies	Maximum vacancies			
08:30 – 15:30	20	40			
Objective	Diagnose the present situation of heliports operations in the States of the SAM Region, identifying their current needs, and determine best practices in heliport construction and operation in order to assess the need for a regional regulation that could serve to improve heliport safety and efficiency in the South American Region.				
Who should attend	AGA experts from States' Civil Aviation Authorities, who are responsible for the development of standards, assessment of requests and inspection of heliports operations. Heliports operators and consultants and helicopter pilots.				
Contents	Annex 14 Aerodromes, Vol. II Heliports, ICAO Document 9261 – Heliport Manual and amendment 5 to Volume II of Annex 14. Advisory Circular FAA AC 150/5390-2C – Heliport Design States experience regarding the present standards for heliports. Diagnosis of heliports operations in the Region. Need to develop regional standards for heliports operation. Proposal of standard content for heliports operation.				
Candidate profile	Aerodromes expert. Knowledge on heliport problematic in your State. Practical experience in the assessment of heliports operations.				
Presentation of participants	Date	Hour	Lugar	Personas de contacto	
	22/07/13	08:30	ICAO South American Regional Office, conference room of the 3d. floor, located in Av. Víctor Andrés Belaúnde 147, Centro Empresarial Real, Vía Principal N° 102, Edificio Real 4, 4th floor, San Isidro, Lima 27, Perú.	Mrs. Lia Ricalde, AGA Regional Officer tel. (511) 611 8686, ext. 105 Ms. Verónica Chávez, Technical Cooperation Regional Officer tel. (511) 611 8686, ext. 201	
Lodging	Refer to the list of hotel suggested in the Website www.lima.icao.int .				